

Stephenville Police Department Security Check

Number _____

The Stephenville Police Department provides security checks for homes left temporarily unoccupied due to vacations, holidays and other specially targeted absences.

To qualify for a security check, the following must be met:

1. The information sheet must be filled out in person at the police department by an adult who lives in the residence.
2. The residence must be **completely unoccupied**.
3. The security check will be no more than 14 days unless prior arrangements have been made. The department will strive to check your home on the average of once every shift, workload permitting.
4. Pleas do not fail to notify the Police Department upon your return.
5. Reasonable efforts will be made to contact you or your designee in case of an emergency, but the police department assumes no liability if you or they are not reachable.
6. The Stephenville Police Department strongly urges you to eliminate signs of absence.

We recommend that:

- A. You suspend newspaper service.
- B. Notify the post office to hold your mail.
- C. Put your lights on a timer.

I have read and understand the above guidelines. I agree no to hold the City of Stephenville responsible for any loss incurred while the security check is in effect.

Signed: _____ **Date:** _____

Received by: _____ **Date:** _____

Canceled by: _____ **Date:** _____

**Stephenville Police Department Security Check
Check Sheet**

Date and Time Checked	Officer ID#	Comments
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